



AGENDA REQUEST FORM

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

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| MEETING DATE | 2018-09-18 10:05 - Regular School Board Meeting |
| AGENDA ITEM | ITEMS |
| CATEGORY | CC. BOARD POLICIES |
| DEPARTMENT | Compensation (Human Resources) |

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|--|
| Special Order Request <input type="radio"/> Yes <input checked="" type="radio"/> No |
| Time |
| Open Agenda <input checked="" type="radio"/> Yes <input type="radio"/> No |

ITEM No.:
 CC-1.

TITLE:
 Proposed Revised Job Description for the Assistant Program Manager, Nutrition Education and Training Position

REQUESTED ACTION:
 Adopt the proposed revised job description for the Assistant Program Manager, Nutrition Education and Training Position. This is the Final Reading.

SUMMARY EXPLANATION AND BACKGROUND:
 The job description for the Assistant Program Manager, Nutrition Education and Training Position, is being revised to better align the title, qualifications and primary performance responsibilities of the position, based upon the expected scope of work. The job description was publicized for rule adoption in compliance with Florida Statutes on August 1, 2018. See attached Executive Summary.
 Copies of all supporting documents are available at the Board Members' Office on the 14th floor of the K.C. Wright Administration Center.

SCHOOL BOARD GOALS:
 Goal 1: High Quality Instruction
 Goal 2: Continuous Improvement
 Goal 3: Effective Communication

FINANCIAL IMPACT:
 There is no immediate financial impact associated with this item. See the Executive Summary for additional information on the expense associated with staffing this position.

EXHIBITS: (List)
 (1) Executive Summary (2) Job Description

BOARD ACTION:

ADOPTED
(For Official School Board Records Office Only)

| SOURCE OF ADDITIONAL INFORMATION: | |
|-----------------------------------|---------------------|
| Name: Rose M. Hall | Phone: 754-321-0144 |
| Name: Maurice L. Woods | Phone: 754-321-2610 |

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
 Senior Leader & Title

Craig J. Nichols - Chief Human Resources & Equity Officer

Signature

Craig J. Nichols
 8/27/2018, 9:33:34 AM

Approved In Open Board Meeting On: **SEP 18 2018**

By: *Walter P. Brinkman*
 For School Board Chair